

TRI-CITY PUBLIC LIBRARY DISTRICT BOARD MEETING

Tuesday, March 24, 2026

The meeting was called to order at 7:02 pm by President Leanne Haage. Present were Trustees Leanne Haage, Deanna Marvin, Paula Riser, Maya Bergman, and Library Administrator Calla Patton.

Pledge of Allegiance

Recognition of Visitors- Cheryl Luttrell, Stacie Good, and Denise Hartley

Approval of minutes- February 17, 2026 Board meeting, Deanna motioned to approve, Maya seconded, motion passed.

Approval of Agenda- Maya motioned to approve the agenda as amended, Deanna seconded. Motion passed.

Treasurer's Report/Reading of Bills for Approval- No report from Jeremy. Paula motioned to approve as presented, Maya seconded.. Roll call vote Leanne-yes, Maya-yes, Deanna-yes, Paula-yes. Motion passed.

Correspondence and Communications- None.

Committee Reports-

Fundraising- Trivia night is March 27th and 8 tables have been sold so far.

Personnel- None

Strategic Planning- None

New Business- (a) Economic interest statements due by the end of April. (b) Calla will send a link to all the Board members for FOIA training. Maya agreed to be the back up for the Board President. (c) All Board members should complete training on the open meetings act. (d) Leanne motioned for Deanna to be the IMRF team member, Maya seconded. Motion passed.

Old Business- (a) Reviewed changes to the Employee Handbook. Paula still has some corrections to review/make. (b) The Village of Buffalo approved the installation of a mailbox for the Library (c) interested parties will be formally invited to the April meeting.

Library Administrator Report- (a) The Library Assistant position has been filled (b) Memorial Healthcare has sent a Wellness Kit to the Library. Once cataloged it will be promoted. We can get more if there is enough demand (c) The leak in the break room has been fixed and new ceiling tiles ordered. Calla will make a list of short and long term updates that need to be made to the building (d) Monthly statistics handout (e) The craft bazaar date has been set for September 26, 2026. Jonni and Vanessa will be at the egg hunt this Saturday (f) Comment cards are at the front desk for patrons to complete and then put in a locked box (g) The petty cash fund has been set up.

Public Comment- None

Adjournment- Paula made a motion to adjourn the meeting; Maya seconded. Motion passed. The meeting was adjourned at 8:39 pm.