Tri-City Library District
Your gateway to lifelong learning

600 S. Main St. PO Box 211
Buffalo, Illinois 62515
Phone: 217/364-8181 Fax: 217/364-8266

TRI-CITY PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
Tuesday, November 17th, 2026, | 7:00 pm

I. Call to order

II. Pledge of Allegiance

III. Roll Call

IV. Recognition of Visitors

V. Approval of Agenda

VI. Approval of Minutes
a. October 20th, 2026, Board Meeting Minutes

VII. Treasurer's Report
a. Financial Reports
b. Approval of Bills

VIII. Library Administrator's Report
a. See HANDOUT

IX. New Business
a. Motion to Approve Personnel Matter
b. Motion to Approve Hire of Library Assistant
c. Motion to Approve Additional Insurance Coverage
d. Motion to Approve Policy Changes

X. Public Comment

XI. Adjournment

Next meeting is December 15th, 2026

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11/17-11/24 Dates (7-14 days prior to hearing) to publish "black border" notice of Truth in Taxation hearing – applicable if levy ordinance is estimated to be more than 105 percent of the amount extended upon levy of the preceding year. (35 ILCS 200/18-17 and 200/18-80).

11/23 Last day (92 days before 2/23/27 consolidated primary election) to file petition for submission of public question to referendum (10 ILCS 5/28-2).

11/23 Last day (134 days before the 4/6/2027 consolidated election) to file certificates of nomination papers for the Library Board of Trustees with local election officials. (10 ILCS 5/10-6).

11/30 Last day (5 business days after the last day for filing) to object to certificates of nomination and nomination papers (10 ILCS 5/10-8).

12/1 Last Day for Truth in Taxation hearing

12/16 Last day (within 15 days of adoption) to publish "black border" notice of ordinance if levy exceeds prior notice or if over 105% and no notice given. (35 ILCS 200/18-85).

12/17 Last day (68 days before 2/23/27 consolidated primary election) for local election officials and Circuit Clerk to certify public questions to each election authority having jurisdiction where public question is submitted to referendum. (10 ILCS 5/28-5).

12/27 Last day (within 180 days after fiscal year end) to file Audit Report and Annual Financial Report with Comptroller and County Clerk. (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1).

12/29 Last day (last Tuesday of December) for secretary to file a certified copy of levy ordinance which incorporates budget and appropriation ordinance with County Clerk (75 ILCS 16/30-85).

12/29 Last day (last Tuesday of December) to file certificate of compliance with Truth in Taxation Act. (35 ILCS 300/1890).

12/29 Last day (last Tuesday of December) to file certificate of compliance with Truth in Taxation Act. (35 ILCS 300/1890).

12/31 Last day (statute requires bi-annual compliance) for the second half year review of the minutes of all closed sessions under the Open Meetings Act as to whether or not the minutes should remain sealed or can be publicly disclosed. (5 ILCS 120/2.06)

12/31 Last Day to file Certificate of Exempt Status for any real estate acquired for the library purposes during the calendar year.

12/31 Last day (within 6 months after fiscal year) for library treasures to prepare sworn report of receipts and disbursements and file with County Clerk. Also, last day to publish said reports, if necessary.