



**TRI-CITY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

MINUTES

Tuesday, May 26, 2026

Call to order: 7:01 pm by President Leanne Haage

Roll Call: Present Leanne Haage-President, Rosie Walker-Vice President, Paula Riser-Secretary- absent, Deanna Marvin-Treasure, John Coss-trustee, Denise Hartley-trustee, Maya Bergman-trustee-absent

Recognize Visitors/Public Presentations to Board –
Cheryl Luttrell and Jonni Gilman

Pledge of Allegiance

Swearing in of New Trustee:
Denise Hartley

Approval of minutes from April 21, 2026 meeting-
Deanna motioned to approve the agenda. Rosie seconded. Motion passed.

Consent Agenda-
Deana motioned to approve the agenda as corrected. Rosie seconded. Motion passed.

Treasurer's Report/Reading of Bills for Approval –
Rosie motioned to approve. John seconded. Roll call vote: Leanne – yes, John-yes, Paula-absent, Deanna-yes, Rosie- yes, Maya- absent. Paula-absent. Dee Hartley-yes. Motion passed.

Committee Reports-
None

Library Administrators Report (HANDOUT)

Monthly Statistics-
shared (handouts)

Program Planning –
Summer Reading updates were given. Monthly calendar of events was shared. May 30th is the Kick-off to the Summer Reading program.
Craft Bazar vender Sign-up is open.

Building and grounds-
*Sought County Newspaper asked for access to the Website pictures to add to the paper
*Fiber Optic Line is coming to Buffalo



- *Jim Watts took inventory of lights that have gone out. The security system is outdated. Looking into the option of staff computers having access to security camera footage.
- *Design Roofing System was sent videos of the roof leak and we are waiting for them to take a look and provide feedback.
- *Perennials have been planted outside.
- *An unused wood shelf has been donated to Tri-City School
- *Board Members will need to complete both FOIA and OMA training.
- *Fees have been officially waved for late books. Only damaged and lost items will still have a charge.
- *A temporary resident donated a \$500 check for kids programs.
- *A spreadsheet had been created for tracking donations
- *The on-line service Canva, is a free services for not-for-profit organizations and the library have access to use for library purposes.

New Business –

a. FY27 Board Meeting Dates

Deanna motioned to approve. Denise seconded. Roll call vote:
Leanne – yes, John-yes, Paula-absent, Deanna-yes, Rosie- yes, Dee
Hartley-yes, Maya- absent. Paula-absent. Motion passed.

Unfinished Business -

- a. **Employee Handbook**-moved to June meeting
- b. **Trash Removal**-Motion to accept proposal from Carey’s Disposal of \$75 per month with 1 time per week of pick-up services for up to 2 years. Motioned by Rosie to approve. Deanna seconded. All approved. Motion passed.
- c. **FY27 Budget** (to be discussed in closed session to determine employee raises)

Closed Session –

Illinois Open Meetings Act (5 ILCS 120/2(c)(1)), public bodies may hold closed sessions to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel.

Deanna motioned to close the closed session and move into open session. John seconded. All approved. Motion passed

Adjournment –

John motioned to adjourn the meeting at 8:58pm. Rosie seconded. Motion passed.